St. Louis Park
MINNESOTA
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Site plan example

For all new buildings and additions, a current certificate of survey, prepared by a surveyor, or an accurate site plan must be submitted with the application and construction drawings. An accurate site plan will provide staff with the necessary information to complete the review process.

In some cases, an original property survey may be available from the city. Many of the older surveys on file were prepared before buildings were constructed, and as a result, they may not be accurate. Old surveys can be useful in drafting a site plan; however, they may not be submitted as the proposed site plan.

Site plans must include the following information:

- Property address and lot dimensions with the property pins located.
- Dimensions of the house and all accessory structures, including a garage and/or shed.
- All measurements from property lines for the front, side, and rear of the building.
- Include new construction which is related to your permit application.
- Show driveway location and identify if there is an alley in the rear of the property.

Property corners must be located and are identified by one-inch diameter steel pipes (typically 12-inches long) set just below the surface of the ground. In some cases, they may have been buried or disturbed from grading. You may need to hire a surveyor to locate the legal boundaries of your property if none of the corners can be located.

