

City of St. Louis Park

Request for Proposals

Comprehensive Fee Study

Issued: November 20, 2025

Submission deadline: January 12, 2026

I. Introduction

The City of St. Louis Park is a first-ring community located immediately west of Minneapolis. Thanks to its convenient location, St. Louis Park combines all the cultural amenities of a large metropolitan area with small-town friendliness. The city occupies a land area of 10.8 square miles and serves a population of approximately 50,000. St. Louis Park is a completely developed community and is bordered on all sides by other cities. The city's core values, and strategic priorities are listed below:

- St. Louis Park is committed to being a leader in racial equity and inclusion in order to create a more just and inclusive community for all.
- St. Louis Park is committed to continue to lead in environmental stewardship.
- St. Louis Park is committed to providing a broad range of housing and neighborhood-oriented development.
- St. Louis Park is committed to providing a variety of options for people to make their way around the city comfortably, safely and reliably.
- St. Louis Park is committed to creating opportunities to build social capital through community engagement.

The city is seeking proposals from qualified firms interested in providing a comprehensive fee study to evaluate all current fees listed on the City of St. Louis Park – 2026 Fee Schedule and examine whether a reasonable relationship exists between the cost of providing the services and current service fees, while ensuring compliance with statutory requirements.

II. Scope of services

The city desires to undertake a comprehensive citywide review and evaluation of user fee and rate charges resulting in a cost-based user fee study. The comprehensive user fee study will calculate the full cost of providing certain city services and provide a recommended fee to be charged for each applicable service. It is the city's goal to have a study informed by a clear and defensible methodology, with processes and findings explained in an accessible manner that result in a cost-of-service schedule that will identify rates to be used to recover billable costs for services and develop user fees that comply with [Minnesota Statute 462.353](#) and all other relevant regulations.

The scope of services requested by the City of St. Louis Park includes (but is not limited to):

- Work and meet with city staff to refine the project scope, purpose, uses and goals of the city's User Fee Study to ensure that the study will be both accurate and appropriate to the city's needs. Review project schedules and answer any questions pertaining to the successful development of the study.
- Meet with staff and conduct interviews as needed to gain an understanding of the city's processes and operations. Conduct a comprehensive review of the city's existing fees, rates and charges.
- Identify the total cost of providing identified city service at the appropriate activity level and in a manner consistent with all applicable laws, statutes, rules and regulations governing the collection of fees, rates, and charges by public.
- Compare service costs with existing recovery levels. This should include any service areas where the city is currently charging for services as well as areas where perhaps the city should charge, considering the city's practices, or the practices of similar or neighboring cities.
- Recommend potential new fees and charges for services the city currently provides but does not have any fees and/or charges established. Recommendations should be based on industry best practices, or the consultant's professional opinion.
- Recommend appropriate fees and charges based on the firm's analysis together with the appropriate subsidy percentage of those fees where full cost recovery may be unrealistic or not aligned with the city's strategic priorities.
- Prepare a report that identifies each fee service, its full cost, recommended and current cost recovery levels. The report should also identify the direct cost, the indirect cost, and the overhead cost for each service.
- Provide a computer-based model in Microsoft Excel for adjusting these fees and charges for the city's current and future needs and provide the city with an electronic copy of the final comprehensive study, including related schedules and cost documentation in a format that can be edited and updated by city staff to accommodate changes in the organization or changes in costs. The requirements of the models should allow for:
 - Additions, revisions, or removal of the direct and overhead costs so the comprehensive fee study can be easily adapted to a range of activities, both simple and complex.
 - The ability of the city to continuously update the model and fees from year to year as the organization changes.
 - The addition of hypothetical service area information for future service enhancements, and the ability to calculate the estimated costs of providing the service under consideration (i.e., ad-hoc analysis).

III. Instructions to proposers

Proposals must be submitted electronically in a PDF format and must be received by 4:30 p.m. on January 12, 2026. All questions related to the proposal should be sent via email to acruver@stlouisparkmn.gov by December 8, 2025. Questions will be answered by staff and circulated to all interested parties by December 15, 2025. All proposals and correspondence should be directed to acruver@stlouisparkmn.gov by January 12, 2026. To ensure a fair review and selection process, firms submitting proposals are prohibited from contacting any other city staff or council members regarding these proposals.

IV. Proposal content

a. Title page

- Consultant/organization name, address, phone number, email address
- Contact person (if there are multiple primary contacts, please include information for each and indicate which person is the contact for the RFP process)
- Date of submission

b. Table of contents

c. Proposal statement

- A letter of transmittal that shows the applicant's understanding of the work to be done, the commitment to perform the work within the requested time periods, a statement as to why the applicant believes it is best qualified to perform the work required and a statement that the proposal is a firm and irrevocable offer. This letter should be signed by an individual authorized to contractually bind the applicant. An unsigned letter shall be rejected.
- Information about the applicant's organization that relates to the project work
- An outline of the scope of work, including a proposed timeline

d. Consultant/firm's profile/history/experiences

- Information regarding the applicant's history/experience
- Information regarding any key personnel that will be involved in the investment management process, including resumes, descriptions of their role(s) within the process and contact details
- Examples of past work and/or sample work
- The work style or philosophy/approach of the applicant's organization
- Type of clientele, including if applicant has worked with other cities in the past
- At least three (3) clients who can speak about their experience working with the applicant, including their name, title, organization, phone number and email address
- Letters of recommendation are strongly encouraged. References will be contacted before the city awards and/or executes a contract.
- If applicable, explain any formal or informal partnership you have with the City of St. Louis Park.

e. Quote or fee structure and method of payment

- Please include a fee proposal that includes full disclosure of direct and indirect fees (mark-ups, referral fees, soft dollars), commissions, penalties and other compensation, including any reimbursement relating to providing the services outlined in this RFP. The fee proposal should clearly define the billing process.

V. City's timetable/project schedule

RFP Issued: November 20, 2025

Questions Deadline: December 8, 2025

City Response to Questions: December 15, 2025

Submission Deadline: January 12, 2026

Selection Notification: January 26, 2026

Study Completion: May 1, 2026

Final Report Completion: July 1, 2026

VI. Criteria for proposal evaluation and selection

The city's selection committee will independently interview and select a firm or professional(s) based on consideration of the following factors:

- Understanding of the scope of services listed in this RFP and ability to provide said services
- Experience of the applicant in providing similar fee study services
- Client service and client management philosophy
- Fees
- Recommendations from references

VII. Agreement terms

a. Intention

The City of St. Louis Park intends to enter a contract with the selected company that best satisfies the needs of the city. This RFP does not commit the city to award a contract or share any expense of preparing these proposals.

b. Cost liability

The City of St. Louis Park is not liable for any cost incurred by the prospective firms prior to the signing of the contract.

c. Right to reject all bids

The City of St. Louis Park reserves the right to award the total proposal, to reject any and all proposals in whole or in part, and to waive any informality or technical defects, in the city's judgment. In determination of award, the qualification of the proposal submitter, the conformity with the specifications of services to be supplied and delivery terms will be considered.

This document is a request for proposals, not for bids. The city therefore reserves the right to negotiate with any qualifying firm or professional on any matter in the proposal.

d. Contract

The selected consultant will be required to sign the city's standard agreement for professional services, with consultant's proposal as an appendix. A draft of this agreement can be found as an attachment to this RFP.

The city is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and all information submitted is subject to disclosure as required by the Act.

All data, documents and other information provided to the city by a responding firm or professional because of this RFP will become property of the city and subject to its disposal. The city reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm or professional of the conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted.

VIII. Attachments

- Draft agreement for professional services contract
- FY2026 Fee Schedule

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made on the __ day of _____, 2025, between the **CITY OF ST. LOUIS PARK**, Minnesota (“City”), whose business address is 5005 Minnetonka Boulevard, St. Louis Park, Minnesota 55416-2290, and _____ (“Consultant”) whose business address is _____.

PRELIMINARY STATEMENT

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that persons, firms, or corporations providing such services enter into written contracts with the City. The purpose of this contract is to set forth terms and conditions for the Consultant to assist with city manager’s annual performance review.

The City and Consultant agree as follows:

1. **Scope of Services.** The Consultant agrees to provide professional services as described in Exhibit A, attached and made a part of this Agreement.
2. **Time for Performance of Services.** The Consultant agrees to perform the services provided in Exhibit A, attached and made a part of this Agreement. The term of this Agreement shall be from _____, YEAR through _____, YEAR, the date of signature by the parties notwithstanding. This Agreement may be extended upon the written mutual consent of the parties for such additional period, as they deem appropriate, and upon the terms and conditions as herein stated.
3. **Compensation for Services.** The City agrees to pay the Consultant for services as described in Exhibit A. Compensation shall be in accordance with Exhibit A, attached and made a part of this Agreement and shall not exceed **DOLLAR AMOUNT**, excluding expenses and reimbursables, without prior written authorization by the City.
4. **Special Consultants.** The Consultant may utilize Special Consultants when required by the complex or specialized nature of the Project and when authorized in writing by the City.
5. **Extra Services.** The City will pay Consultant for extra services by the Consultant or Special Consultants only when authorized in writing by the City.
6. **City Services Provided.** The City agrees to provide the Consultant with the complete information concerning the scope of the Project and to perform the following services:
 - A. **Access to the Area:** The City shall obtain access to and make all provisions for the Consultant to enter upon public and private lands as required for the Consultant to perform such work as surveys and inspections in the development of the Project.
 - B. **Consideration of the Consultant’s Work:** The City shall give thorough consideration to all reports, sketches, estimates, drawings, and other documents

presented by the Consultant, and shall inform the Consultant of all decisions within a reasonable time so as not to delay the work of the Consultant.

- C. Standards: The City shall furnish the Consultant with a copy of any design and construction standards they may require in the preparation of the report for the Project.
- D. Owner's Representative: A person shall be appointed to act as the City's representative with respect to the work to be performed under this Agreement. He or she shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions, with respect to the materials, equipment, elements, and systems pertinent to the work covered by this Agreement.
7. Method of Payment. The Consultant shall submit to the City, on a monthly basis, itemized bills for professional services performed under Sections 1-5 of this Agreement. Bills submitted shall be paid in the same manner as other claims made to the City.
- A. Progress Payment: For work reimbursed on an hourly basis, the Consultant shall indicate the following for each employee: name; job title; the number of hours worked; rate of pay; a computation of amounts due; and the total amount due for each project task. Consultant shall verify all statements submitted for payment in compliance with Minnesota Statutes Section 471.38. For reimbursable expenses, if permitted in Exhibit A, the Consultant shall provide such documentation as reasonably required by the City.
- B. Abandoned or Suspended Work: If any work performed by the Consultant is abandoned or suspended in whole or in part by the City, the Consultant shall be paid for any services performed on account of it prior to receipt of written notice from the City of such abandonment or suspension, all as shown on Exhibit A attached hereto and incorporated herein by reference.
- C. Payments for the Consultant's Reimbursable Costs. The Consultant shall be reimbursed for the work of special consultants, as described in Section 4, and for other items when authorized in writing by the City. This shall include items such as: transportation of principals and employees on special trips to the Project or to other locations, materials and supplies, and reproduction of reports.
8. Accuracy of Work. The Consultant shall be responsible for the accuracy of the work and the utilization of all determinant data, and shall promptly make necessary revisions or corrections resulting from errors and omissions on the part of Consultant without additional compensation.
9. Authorized Agents. The City shall appoint an authorized agent for the purpose of administration of this agreement. The Consultant is notified the authorized agent for the City is as follows:

Name, title

City of St. Louis Park
5005 Minnetonka Boulevard
St. Louis Park, MN 55416
952.XXX.XXX
Email address

The City is notified the authorized agent for the Consultant is as follows:

10. **Audit Disclosure.** The Consultant shall allow the City or its duly authorized agents reasonable access to such of the Consultant’s books and records as are pertinent to all services provided under this Agreement. Any reports, information, data, etc. given to, or prepared or assembled by, the Consultant under this Agreement which the client requests to be kept confidential shall not be made available to any individual or organization without the City’s prior written approval. All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Consultant shall become the property of the City upon termination of this Agreement, but Consultant may retain copies of such documents as records of the services provided.
11. **Termination.** This Agreement may be terminated by either party by seven (7) days’ written notice delivered to the other party at the address written above. Upon termination under this provision if there is no fault of the Consultant, the Consultant shall be paid for services rendered and reimbursable expenses until the effective date of termination. If however, the City terminates the Agreement because the Consultant has failed to perform in accordance with this Agreement, no further payment will be made to the Consultant, and the City may retain another consultant to undertake or complete the work identified in Section 1 (Consultant Services). If as a result, the City incurs total costs for the work (including payments to both the present consultant and a future consultant) which exceed a maximum Agreement amount, if any, specified under Section 3 (Compensation for Services), then the Consultant shall be responsible for the difference between the cost actually incurred and the Agreement amount.
12. **Subcontractor.** The Consultant shall not subcontract any portion of the work to be performed under this agreement nor assign this agreement without the prior written approval of the authorized agent of the City. The Consultant shall ensure and require that any subcontractor agrees to and complies with all of the terms of this agreement. Any subcontractor of Consultant used to perform any portion of this agreement shall report to and bill Consultant directly. Consultant shall be solely responsible for the breach, performance or nonperformance of any subcontractor. The Consultant shall pay any subcontractor involved in the performance of this Agreement within ten (10) days of the Consultant’s receipt of payment by the City for undisputed services provided by the

- subcontractor. If the Consultant fails within that time to pay the subcontractor any undisputed amount for which the Consultant has received payment by the City, the Consultant shall pay interest to the subcontractor on the unpaid amount at the rate of 1-1/2 percent per month or any part of a month. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For an unpaid balance of less than \$100, the Consultant shall pay the actual interest penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from the Consultant shall be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.
13. **Independent Consultant.** At all times and for all purposes herein, the Consultant is an independent consultant and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
 14. **Non-Discrimination.** During the performance of this contract, the Consultant shall not discriminate against any employee or applicants for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, or age. The Consultant shall post in places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Consultant shall incorporate the foregoing requirements of this section in all of its subcontracts for program work, and will require all of its subcontractors for such work to incorporate such requirements in all subcontracts for program work.
 15. **Assignment.** Neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.
 16. **Services Not Provided For:** No claim for services furnished by the Consultant not specifically provided for herein shall be honored by the City.
 17. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of the Agreement.
 18. **Entire Agreement.** The entire Agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
 19. **Compliance with Laws and Regulations.** In providing services hereunder, the Consultant shall abide by all statutes, ordinances, rules, and regulations, including to the extent it is applicable the Minnesota Government Data Practices Act, pertaining to the provisions of services to be provided. Any violation shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.

20. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
21. **Indemnification.** Consultant agrees to defend, indemnify and hold the City, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, arising from negligent acts or otherwise wrongful acts or omissions, including breach of a specific contractual duty, of the Consultant, its agents, employees, or subcontractors in the performance of the services provided by this Agreement and against all losses by reason of the failure of said Consultant fully to perform, in any respect, all obligations under this Agreement.
22. **Insurance.**
- A. **General Liability:** During the term of this Agreement, Consultant shall maintain a general liability insurance policy with limits of at least \$1,500,000 for each person, and each occurrence, for both personal injury and property damage. This policy shall name the City as an additional insured for the services provided under this Agreement and shall provide that the Consultant's coverage shall be the primary coverage in the event of a loss. The policy shall also insure the indemnification obligation contained in Section No. 21. A certificate of insurance on the City's approved form which verifies the existence of this insurance coverage must be provided to the City before work under this Agreement is begun.
- B. **Worker's Compensation:** The Consultant shall secure and maintain such insurance as will protect Consultant from claims under the Worker's Compensation Acts and from claims for bodily injury, death, or property damage which may arise from the performance of Consultant's services under this Agreement. Said policy shall be a minimum of \$500,000 liability limit.
- C. **Professional Liability Insurance:** The Consultant agrees to provide to the City a certificate evidencing that they have in effect, with an insurance company in good standing and authorized to do business in Minnesota, a professional liability insurance policy. Said policy shall insure payment of damage for legal liability arising out of the performance of professional services for the City, in the insured's capacity as the Consultant, if such legal liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is legally liable. Said policy shall provide an aggregate limit of \$1,500,000.
23. **Records Access.** The Consultant shall provide the City access to any books, documents, papers, and records which are directly pertinent to the specific contract, for the purpose of making audit, examination, excerpts, and transcriptions, for six years after final payments and all other pending matters related to this contract are closed.
24. **Ownership of Documents.** All plans, diagrams, analyses, reports, models, computer files and information generated in connection with performance of the agreement shall become

the property of the City. The City may use the information for its purposes. Such use by the City shall not relieve any liability on the part of the Consultant.

- 25. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.
- 26. **Notices.** Any notices given under this Agreement will be served personally or by mail at the addresses stated herein.

This standard agreement has been reviewed by the City Attorney.

EXECUTED as to the day and year first above written.

CITY OF ST. LOUIS PARK

CONSULTANT NAME

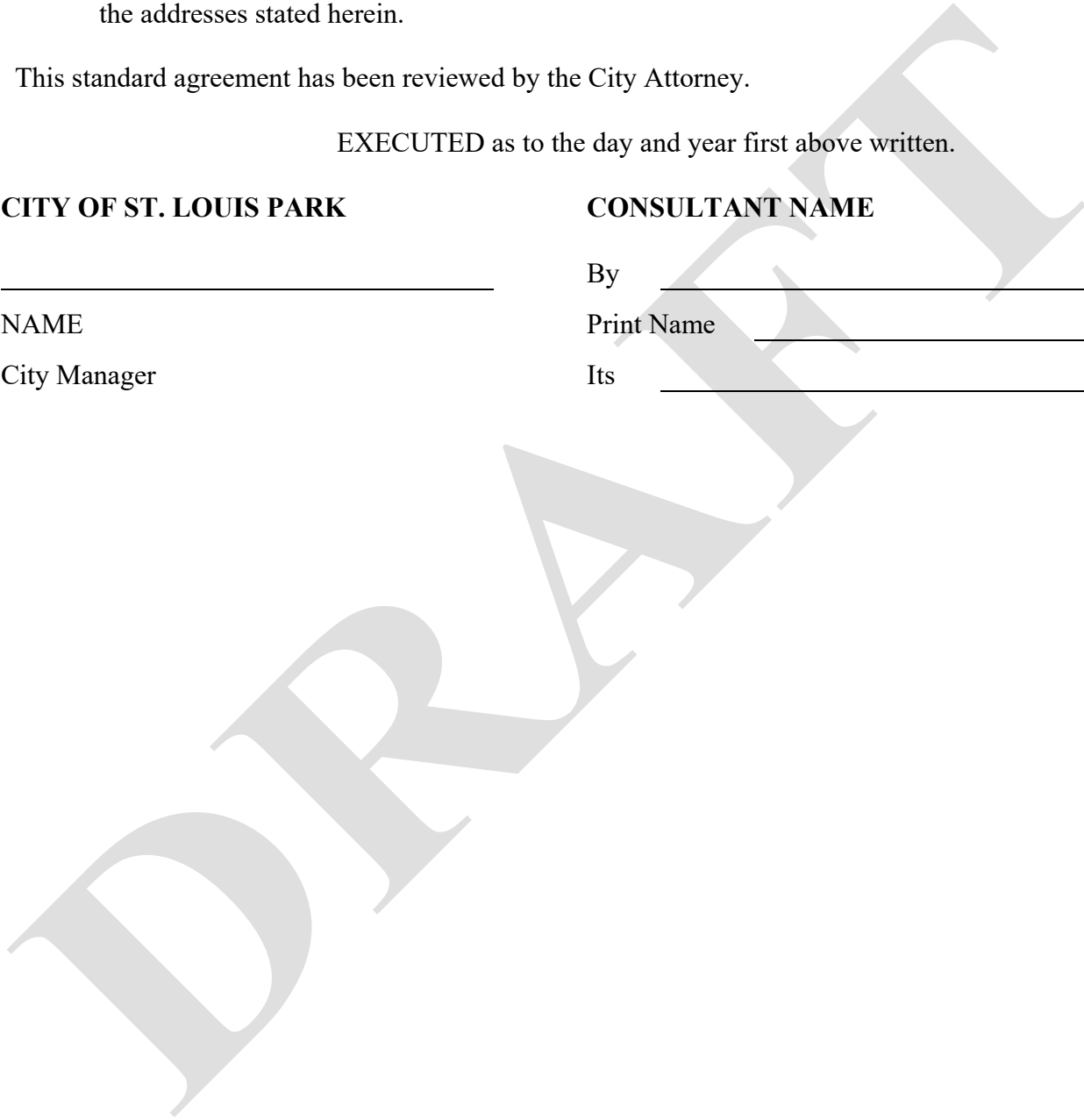
By _____

NAME

Print Name _____

City Manager

Its _____



2026 Proposed City of St. Louis Park - FEES		
SERVICE	2025 ADOPTED FEE	2026 PROPOSED FEE
<u>ADMINISTRATIVE PENALTIES</u>		
Chapter 4 – Animal Regulations	\$50	\$50
Chapter 6 – Buildings & Building Regulations	\$100	\$100
Chapter 6, Section 5 – Energy Benchmarking	\$100	\$103
Chapter 6, Article V – Property Maintenance Code	\$150	\$150
Chapter 6, Section X – Backflow Prevention	\$100 service fee added monthly to utility bill	\$100 service fee added monthly to utility bill
Chapter 8 – Business and Business Licenses	\$150	\$150
Chapter 8, Subdivision IV – Grease Producer License	\$200 Sewer Cleaning Fee added monthly to utility bill	\$200 Sewer Cleaning Fee added monthly to utility bill
Chapter 12 – Environment	\$100	\$100
Chapter 12, Section 2 – Environment & Public Health Regulations Adopted by Reference	\$100	\$100
Chapter 12, Section 157 – Illicit Discharge and Connection	\$100	\$100
Chapter 12, Section 159 – Wetland Protection	\$100	\$100
Chapter 12, Article VI. Zero Waste Packaging	\$100	\$100
Chapter 14 – Fire and Fire Prevention	\$100	\$100
Chapter 14, Section 75 – Open burning without permit	\$100	\$100
Chapter 20 – Parks and Recreation		
Chapter 22 – Solid Waste Management - Residential	\$50	\$50
Chapter 22 - Solid Waste Management - Multifamily & Commercial	\$100	\$100
Chapter 22, Section 22-5b Hazardous and Infectious materials	\$200	\$200
Chapter 24 – Streets, Sidewalks & Public Places	\$50	\$50

Chapter 24, Section 24-43 – Household Trash & Recycling Containers blocking public way	\$50	\$50
Chapter 24, Section 47 – Visual obstructions at intersections	\$100	\$100
Chapter 24, Section 50 – Public Property: Defacing or injuring	\$150	\$150
Chapter 24, Section 51 – Sweeping/blowing leaves/grass clippings or pushing snow into/across any street or alley is prohibited	\$100	\$100
Chapter 24, Section 274 – Work done without a permit	\$130	\$130
Chapter 24, Section 24-342 - Snow, ice and rubbish a public nuisance on sidewalks; removal by owner.	\$25 first time. Fee shall double for each subsequent violation, with a maximum fee of \$200 for SFR and \$400 for all others. Does not reset annually. Does reset for new owners.	\$25 first time. Fee shall double for each subsequent violation, with a maximum fee of \$200 for SFR and \$400 for all others. Does not reset annually. Does reset for new owners.
Chapter 26 – Subdivision		
Violation of a condition associated with a Subdivision approval.	\$750	\$1,000
Chapter 32 – Utilities		
Violation of sprinkling restrictions	\$50 first time. Fee shall double for each subsequent violation, with a maximum fee of \$200 for SFR and \$400 for all others. Doesn't reset annually. Does reset for new owners.	\$55 first time. Fee shall double for each subsequent violation, with a maximum fee of \$250 for SFR and \$450 for all others. Doesn't reset annually. Does reset for new owners.
Chapter 32, Section 37 Access to buildings.	\$100.00 per month	\$100.00 per month
Chapter 36 – Zoning		
Any violation to Chapter 36 is a \$50 fine		\$50

Chapter 36, Section 37 – Conducting a Land Use not permitted in the zoning district	\$100	\$200
Violation of a condition associated with a Conditional Use Permit, Planned Unit Development, or Special Permit approval	\$750	\$1,000
Public tree removal per diameter inch	\$235	\$250
Repeat Violations within 24 Months	Previous fine doubled up to a maximum of \$2,000	Previous fine doubled up to a maximum of \$2,000
<p>Fines imposed are double the amount from the previous fine assessed, up to a maximum of \$2,000. The escalated fine amount is based on the number of identical violations within the previous 24 months from the date of the current violation. For example, if there were four occurrences of an identical violation within the previous 24 months of the current violation date that carried a \$50 fine, the fine for the fourth violation would be \$400. (First violation: \$50; second; \$100; third:\$200; fourth: \$400). Fines reset to the minimum amount if there are no identical violations within the previous 24 months of the current violation.</p>		
*Fines in addition to abatement and licensing inspections		
Fines listed above may be in addition to fees associated with abatement and licensing inspections.		
<u>BUILDING AND ENERGY</u>		
Building Demolition Deposit		
1 & 2 Family Residential & Accessory Structures	\$2,500	\$2,575
All Other Buildings	\$5,000	\$5,150
Building Demolition Permit		
1 & 2 Family Residential & Accessory Structures	\$205	\$210
All Other Buildings	\$350	\$360
Building Moving Permit		
	\$500	\$515
Business Licenses		
Billboards	\$200.00 per billboard	\$205.00 per billboard
Commercial Entertainment	\$325	\$335
Courtesy Bench	\$85.00 per bench	\$90.00 per bench
Designated Outdoor Dog Area	\$75	\$80
Dog Kennel	\$200	\$205
Environmental Emissions	\$375	\$385
Fats, Oils & Grease Producer License	\$400	\$415
Fats, Oils & Grease Producer Provisional License	\$1,100	\$1,135
Massage Therapy		
Massage Therapy Establishment	\$450	\$465
Massage Therapy License	\$145	\$150
Therapists holding a Massage Therapy Establishment License	\$55	\$60
Pawnbroker		
License Fee	\$2,100	\$2,150
Per Transaction Fee	\$3	\$5

Investigation Fee	\$1,050	\$1,080
Penalty	\$50.00 per day	\$50.00 per day
Sexually Oriented Business		
Investigation Fee (High Impact)	\$525	\$540
High Impact	\$4,700	\$4,840
Limited Impact	\$135	\$140
Tobacco Products & Related Device Sales	\$750	\$775
Vehicle Parking Facilities		
Enclosed Parking	\$400	\$410
Parking Ramp	\$315	\$325
Tanning Bed Facility	\$325	\$335
Certificate of Occupancy		
For each condominium unit completed after building occupancy	\$100	\$105
Change of Use (does not apply to 1 & 2 family dwellings)		
Up to 5,000 sq ft	\$600	\$615
5,001 to 25,000 sq ft	\$950	\$980
25,001 to 75,000 sq ft	\$1,450	\$1,495
75,001 to 100,000 sq ft	\$1,900	\$1,955
100,000 to 200,000 sq ft	\$2,350	\$2,420
above 200,000 sq ft	\$2,950	\$3,035
Temporary Certificate of Occupancy - Single Family	\$250	\$255
Temporary Certificate of Occupancy - All other occupancies	\$475	\$490
Certificate of Property Maintenance		
Change in Ownership		
Condominium Unit	\$245	\$250
Duplex (2 Family dwellings)	\$450	\$460
Multi-Family (apartment) Buildings	\$400 per building + \$30 per unit	\$410 per building + \$35/unit
Single Family Dwellings	\$350	\$360
All Other Buildings:		
Up to 5,000 sq ft	\$575	\$590
5,001 – 25,000 sq ft	\$910	\$935
25,001 to 75,000 sq ft	\$1,375	\$1,415
75,001 to 100,000 sq ft	\$1,825	\$1,880
100,000 to 200,000 sq. ft	\$2,275	\$2,345
above 200,000 sq. ft	\$2,850	\$2,935
Temporary Certificate of Property Maintenance - SF Residential	\$150	\$155
Temporary Certificate of Property Maintenance - All others	\$340	\$350

Certificate of Property Maintenance Extension	\$100	\$105
Construction Permits (building, electrical, fire protection, mechanical, plumbing, pools, utilities)		
Building and Fire Protection Permits Valuation		
Up to \$500	Base Fee \$75 plus \$2 for each additional (or fraction thereof) \$100 over \$500.01	Base Fee \$80 plus \$2 for each additional (or fraction thereof) \$100 over \$500.01
\$500.01 to \$2,000.00	Base Fee \$75 plus \$100 for each additional (or fraction thereof) \$100 over \$500.01	Base Fee \$80 plus \$100 for each additional (or fraction thereof) \$100 over \$500.01
\$2,000.01 to \$25,000.00	\$105 base fee plus \$15 for each additional \$1,000 or fraction thereof above \$2,000	\$110 base fee plus \$15 for each additional \$1,000 or fraction thereof above \$2,000
\$25,000.01 to \$50,000.00	\$450 base fee plus \$10 for each additional \$1,000 or fraction thereof above \$25,000	\$455 base fee plus \$10 for each additional \$1,000 or fraction thereof above \$25,000
\$50,000.01 to \$100,000.00	\$700 base fee plus \$7 for each additional \$1,000 or fraction thereof above \$50,000	\$705 base fee plus \$7 for each additional \$1,000 or fraction thereof above \$50,000
\$100,000.01 to \$500,000.00	\$1,050 base fee plus \$6.00 for each additional \$1,000 or fraction thereof above \$100,000	\$1,055 base fee plus \$6.00 for each additional \$1,000 or fraction thereof above \$100,000
\$500,000.01 to \$1,000,000.00	\$3,450 base fee plus \$5.50 for each additional \$1,000 or fraction thereof above \$500,000	\$3,455 base fee plus \$5.50 for each additional \$1,000 or fraction thereof above \$500,000
\$1,000,000.01 and up	\$6,200 base fee plus \$5.00 for each additional \$1,000 or fraction thereof above \$1,000,000	\$6,205 base fee plus \$5.00 for each additional \$1,000 or fraction thereof above \$1,000,000
Single Family Building Permit Exceptions:		
Reroofing – asphalt shingled, sloped roofs only		
House or House and Garage	\$165	\$170

Garage Only	\$90	\$95
Residing		
House or House and Garage	\$165	\$170
Garage Only	\$90	\$95
Solar		
Building Mounted Photovoltaic Panels	\$200	\$205
Commercial Building Permit Exceptions:		
Solar		
Building Mounted Photovoltaic Panels	\$400	\$415
Electrical Permit		
Installation, Replacement, Repair	\$80	\$85
Installation of traffic signals per location	\$165	\$170
Installation, Single Family Photovoltaic Panels	\$160	\$165
Single family, one appliance	\$80 + 1.75% of valuation	\$85 + 1.75% of valuation
ISTS Permit		
Sewage treatment system install or repair	\$135	\$140
Mechanical Permit		
Installation, Replacement, Repair	\$80 + 1.75% of job valuation	\$85 + 1.75% of valuation
Single Family Exceptions:		
Replace furnace, boiler or furnace/AC	\$90	\$100
Install single fuel burning appliance with piping	\$90	\$100
Install, replace or repair single mechanical appliance	\$90	\$100
Plumbing Permit		
Backflow Prevention Assembly Registration	\$40	\$45
Monthly non-compliance registration service fee	\$100	\$100
Installation, Replacement, Repair	\$80 + 1.75% of job valuation	\$85 + 1.75% of valuation
Single Family Exceptions:		
Repair/replace single plumbing fixture	\$80	\$85.00
Private Swimming Pool Permit	Building permit fees apply	Building permit fees apply
Public Swimming Pool Permit	Building permit fees apply	Building permit fees apply
Sewer and Water Permit (all underground private utilities)		
Installation, Replacement, Repair	\$80 + 1.75% of valuation	\$85 + 1.75% of valuation
Single Family Exceptions:		
Replace/repair sewer or water service	\$120	\$125
Water Access Charge - per SAC unit charged on new or enlarged water services.	\$800 per SAC unit charged on new or	\$800 per SAC unit charged on new or

	enlarged water services	enlarged water services
SAC/WAC Assessment Fee	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750
Energy Improvement Assessment Fee	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750
Certificate of Competency		
Mechanical /Gas Piping	\$35	\$35
Annual Renewal	\$20	\$20
Contractor Licenses		
Mechanical	\$135	\$140
Solid Waste	\$250	\$255
Tree Maintenance	\$135	\$140
Dog Licenses		
1 year	\$25	\$30
2 year	\$40	\$45
3 year	\$50	\$55
Potentially Dangerous Dog License – 1 year	\$100	\$110
Dangerous Dog License – 1 year	\$250	\$260
Interim License	\$15	\$20
Off-Leash Dog Area Permit (non-resident)	\$55	\$60
Penalty for no license	\$40	\$50
Inspections		
After Hours Inspections	\$250 plus \$100 per hour after the first hour	\$260 plus \$105 per hour after the first hour
Installation of permanent sign w/footing inspection	Based on valuation using building permit fee table	Based on valuation using building permit fee table
Re-Inspection Fee (after correction notice issued has not been corrected within 2 subsequent inspections)	\$130	\$135
Insurance Requirements		
Circus	\$1,000,000 General Liability	\$1,000,000 General Liability
Commercial Entertainment	\$1,000,000 General Liability	\$1,000,000 General Liability

Mechanical Contractors	\$1,000,000 General Liability	\$1,000,000 General Liability
Solid Waste	\$1,000,000 General Liability	\$1,000,000 General Liability
Tree Maintenance & Removal	\$1,000,000 General Liability	\$1,000,000 General Liability
Vehicle Parking Facility	\$1,000,000 General Liability	\$1,000,000 General Liability
License Fees - Other		
Investigation Fee	\$330	\$340
Late Fee	25% of license fee (minimum \$50)	25% of license fee (minimum \$50)
License Reinstatement Fee	\$260	\$270
Transfer of License (new ownership)	\$90	\$95
Plan Review - 50% of amount due at time of application. Exception: Single Family Residential additions, accessory structures and remodels.		
Building Permits	65% of Permit Fee	65% of Permit Fee
Repetitive Building	25% of Permit Fee for Duplicate Structure	25% of Permit Fee for Duplicate Structure
Electrical Permits	35% of Permit Fee	35% of Permit Fee
Mechanical Permits	35% of Permit Fee	35% of Permit Fee
Plumbing Permits	35% of Permit Fee	35% of Permit Fee
Sewer & Water Permits	35% of Permit Fee	35% of Permit Fee
Single Family Interior Remodel Permits	35% of Permit Fee	35% of Permit Fee
Non-owner Occupied License (Rental)		
Condominium/Townhouse/ Cooperative per unit	\$175	\$175
Duplex both sides non-owner occupied	\$305	\$305
Single Family Unit/Duplex one-side only	\$275	\$275
Multiple Family		
Per Building	\$400	\$400
Per Unit	\$30	\$30
Temporary Noise Permit	\$95	\$100
Temporary Use Permits		
Amusement Rides, Carnivals & Circuses	\$290	\$300
Commercial Film Production Application	\$135	\$140
Petting Zoos	\$75	\$80
Temporary Outdoor Retail Sales	\$135	\$140

Temporary Outdoor Seating		\$75
Vehicle Decals		
Solid Waste	\$35	\$35
Tree Maintenance & Removal	\$20	\$20
<u>CITY CLERK'S OFFICE</u>		
Copies	No Charge 0-9 pages; 10 pages \$2.50; \$0.25/page thereafter up to 100 pages	No Charge 0-9 pages; 10 pages \$2.50; \$0.25/page thereafter up to 100 pages
Domestic Partnership		
Registration Application Fee	\$50	\$50
Amendment to Application Fee	\$25	\$25
Termination of Registration Fee	\$25	\$25
Liquor Licenses		
Brewpub Off-sale Malt Liquor	\$200	\$200
Brewer's Off-sale Malt Liquor	\$200	\$200
Micro distillery Cocktail Room	\$600	\$600
Micro distillery Off-Sale	\$200	\$200
Brewer's On-sale Taproom	\$600	\$600
Club (per # members)		
1 - 200	\$300	\$300
201 - 500	\$500	\$500
501 - 1000	\$650	\$650
1001 - 2000	\$800	\$800
2001 - 4000	\$1,000	\$1,000
4001 - 6000	\$2,000	\$2,000
6000+	\$3,000	\$3,000
Off-sale 3.2 Malt Liquor	\$200	\$200
Off-sale Intoxicating Liquor	\$380	\$380
Off-sale Intoxicating Liquor fee, per M.S. 340A.480-3(c)	\$280	\$280
On-sale 3.2 Malt Liquor	\$750	\$750
On-sale Culinary Class Limited	\$100	\$100
On-sale Intoxicating Liquor	\$8,750	\$8,750
On-sale Sunday Liquor	\$200	\$200
On-sale Wine	\$2,000	\$2,000
License Background Investigation (non-refundable)	\$500 in-state applicant; actual costs for out-of-state applicant may be	\$500 in-state applicant; actual costs for out-of-state applicant may be

	billed up to a maximum of \$10,000	billed up to a maximum of \$10,000
Store Manager Background Investigation	\$500	\$500
On-sale license renewal per 340A.412, Subd. 2	\$500	\$500
Temporary On-sale License Fee	\$100/day	\$100/day
Proclamations		
Framed Proclamation	\$15	\$15
<u>COMMUNICATIONS & TECHNOLOGY</u>		
Cable TV		
Duplicate DVD, 1 to 4 copies	\$20.00 each	\$20.50 each
Duplicate DVD, 5+ copies	\$15.00 each	\$15.38 each
Duplicate Video USB (16GB)	\$20.00 each	\$20.50 each
GIS Services		
Custom Mapping Fee - per hour minimum	\$50.00	\$51.25
Custom GIS Analysis Fee - per hour minimum	\$50.00	\$51.25
Printing		
8.5 x 11 (per copy)	\$0.25 black and white \$0.75 color	\$0.25 black and white \$0.75 color
17 x 22	\$5.00	\$5.00
24 x 36	\$10.00	\$10.00
36 x 36	\$15.00	\$15.00
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>		
Comprehensive Plan Amendments	\$2,300	\$2,370
Conditional Use Permit	\$2,300	\$2,370
Administrative	\$500	\$515
Major Amendment	\$2,300	\$2,370
Minor Amendment	\$1,200	\$1,235
Fill or excavation only	\$1,200	\$1,235
Fence Permit		
Installation	\$50	\$55
Grant Technical Assistance (DEED, Met Council, Hennepin County, etc.)	\$3,000.00 (\$2,000 non-refundable)	\$3,100
Numbering of Buildings (New Addresses)	\$50	\$55

Official Map Amendment	\$2,250	\$2,320
Parking Lot Permit		
Installation/Reconstruction	\$200	\$210
Driveway Permit	\$30	\$35
Planned Unit Development		
Preliminary PUD	\$4,000	\$4,120
Final PUD	\$2,500	\$2,575
Prelim/Final PUD Combined	\$6,000	\$6,280
PUD - Administrative amendment	\$500	\$515
PUD - Major Amendment	\$3,000	\$3,100
PUD - Minor Amendment	\$1,200	\$1,235
Recording Filing Fee		
Single Family	\$75	\$75
Other Uses	\$150	\$150
Registration of Land Use	\$100	\$105
Sign Permit		
Erection of Temporary Sign	\$40	\$50
Erection of Real Estate, Construction Sign 40+ ft	\$100	\$105
Installation of Permanent Sign without footings	\$110	\$115
Installation of Permanent Sign with footings	\$165	\$170
Super graphic (mural)	\$40	\$50
Special Permits		
Administrative amendment	\$500	\$515
Major Amendment	\$3,000	\$3,090
Minor Amendment	\$1,200	\$1,235
Street, Alley, Utility Vacations	\$1,000	\$1,030

Subdivision Dedication Fee		
Commercial/Industrial Properties	5% of current market value of unimproved land as determined by City Assessor	5% of current market value of unimproved land as determined by City Assessor
Multi-family Dwelling Units (per dwelling unit)	\$1,500	\$1,500
Single-family Dwelling Units (per dwelling unit)	\$1,500	\$1,500
Trails (per dwelling unit)	\$225	\$225
Subdivisions/Replats		
Preliminary Plat	\$2,000 plus \$150 per lot	\$2,060 plus \$150 per lot
Final Plat	\$750	\$750
Combined Process and Replats	\$2,500 plus \$150 per lot	\$2,575 plus \$150 per lot
Exempt & Administrative Subdivisions	\$500	\$515
Registered Land Survey	\$2,500 plus \$150 per parcel	\$2,575 plus \$155 per parcel
Subdivision sidewalk cash-in-lieu fee (per square foot)	\$13	\$21.90
Tax Increment Financing Application Fee	\$5,000	\$5,150
Temporary Use		
Carnival & Festival over 14 days	\$2,300	\$2,370
Mobile Use Vehicle Zoning Permit (Food or Medical)	\$50	\$55
Time Extension	\$250	\$260
Traffic Management Plan		
Administrative Fee (per square foot gross floor area excluding parking garages)	0.10	0.10
Tree Protection Permit		
Application fee		\$105.00
Tree Replacement		
Cash in lieu of replacement trees (per inch at diameter standard height)	\$235	\$250
Variances		
Commercial	\$1,000	\$1,030
Residential	\$1,000	\$1,030
Zoning Appeal	\$325	\$335

Zoning Letter (standard)	\$100	\$105
Zoning Letter (non-standard)		\$105 plus hourly rate for staff time
Zoning Map Amendments (except PUDs)	\$2,250	\$2,320
Zoning Permit		
Accessory Structures, 200 square feet or less	\$30	\$55
Zoning Text Amendments	\$3,200	\$3,300
<u>ENGINEERING DEPARTMENT</u>		
Permit Parking- High School & Medical need	No Charge	No Charge
Mobility Sharing		
Device Impoundment		
Impoundment fee	\$60 per mobility sharing device	\$60 per mobility sharing device
Storage fee	\$20 per day if not retrieved on the same day of impoundment.	\$20 per day if not retrieved on the same day of impoundment.
License fee	\$100 per mobility sharing device	\$100 per mobility sharing device
Right-of-Way Permits		
Base Fee	\$75	\$75
Installation/repair of Sidewalk, Curb Cut or Curb and Gutter Permit	\$135	\$135
Excavation		
Hole in Boulevard (larger than 10" diameter)	\$75	\$75
Hole in Road (larger than 10" diameter)	\$135	\$135
Trenching in Boulevard	0-100 ft = \$200 Over 100 ft = \$200 + \$1 per ft over 100 ft	0-100 ft = \$200 Over 100 ft = \$200 + \$1 per ft over 100 ft
Trenching in Roadway	0-100 ft = \$400 Over 100 ft = \$400 + \$1 per ft over 100 ft	0-100 ft = \$400 Over 100 ft = \$400 + \$1 per ft over 100 ft
Delay penalty	3 times total permit fee	3 times total permit fee
Trenchless installation		
Underground placement (boring) (0-100 ft)	\$1.50/ LF	\$1.50/ LF
Underground placement (boring) (over 100 ft)	\$1.00/ LF	\$1.00/ LF
Obstruction (road, lane, sidewalk, or bikeway closure)	\$100 per week	\$100 per week, per lane, sidewalk, or bikeway
Small Cell Wireless Facility Permit		

Permit fee	\$1,500 per antenna	\$1,500 per antenna
Rent to occupy space on a city-owned wireless support structure	\$150 per year per antenna	\$150 per year per antenna
Maintenance associated with space on a city-owned wireless support structure	\$25 per year per antenna	\$25 per year per antenna
Electricity to operate small wireless facility, if not purchased directly from utility	(i) \$73 per radio node less than or equal to 100 max watts; (ii) \$182 per radio node over 100 max watts; actual costs of electricity, if the actual costs exceed the amount in item (i) or (ii).	(i) \$73 per radio node less than or equal to 100 max watts; (ii) \$182 per radio node over 100 max watts; actual costs of electricity, if the actual costs exceed the amount in item (i) or (ii).
Delay penalty	3 times total permit fee	3 times total permit fee
Temporary No Parking signs (for right-of-way permit work)	Deposit of \$25/sign (\$100 minimum per permit)	Deposit of \$25/sign (\$100 minimum per permit)
Temporary Private Use of Public Property	\$800	\$800
Dewatering Permit		
Administrative Fee (all permits)	\$375	\$400
Discharge to Sanitary Sewer	Charge based on duration/volume of discharge	Charge based on duration/volume of discharge
Erosion Control Permit		
Application and Review - single family	\$375	\$400
Application and Review - other applicants	\$800	\$850
Deposit - single family	\$1,500	\$1,500
Deposit - other applicants	\$3,000 per acre (min. \$1,500)	\$3,000 per acre (min. \$1,500)
<u>FIRE DEPARTMENT</u>		
Knox Box Key Vault Installation Fee (one-time)	\$50	\$50
Fire Alarms (False)	\$325.00 is the current standby rate for a staffed engine	\$500
1st offense w/in year	\$0	\$0
2nd offense w/in year	\$325	\$500
3rd offense w/in year	\$325	\$500
4th offense w/in year	\$325	\$500
5th offense w/in year	\$325	\$500
Each subsequent in same year	\$325	\$500

Operational permits - including commercial kitchen hoods	\$75.00 per hour (minimum 1 hour)	\$75.00 per hour (minimum 1 hour)
Fireworks Display Permit	\$75 - display set up only	\$75 - display set up only
Fireworks standby	See service fees-fully equipped/staffed vehicle	See service fees-fully equipped/staffed vehicle
Recreational Fire Lifetime Permit	\$25	\$25
Fire apparatus – non-standard services	Hourly rate with 2 hours minimum	Hourly rate with 2 hours minimum
Service Fee for fully-equipped and staffed vehicles	Hourly rate with 2 hours minimum	\$500
Service Fee of a Chief Officer	Hourly rate with 2 hours minimum	Staff's hourly rate
Inspections After Hours	\$90 per hour (2 hour minimum)	Staff's hourly rate
Tents and Membrane Permit		
Tents/Membrane Structures over 400 sq. ft.	\$100	\$100
Fire Sprinkler System Assessment Application fee	one-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$751	One-half of one percent (0.5%) of the petitioned amount, with a minimum fee of \$150 and a maximum fee of \$750
Gas Line Encroachment		See service fees-fully equipped/staffed vehicle
<u>PARKS AND RECREATION DEPARTMENT</u>		
<u>RECREATION</u>		
Amphitheater, Wolfe Park Rental (per hour, 2 hour minimum)		
Resident	\$80 per hour	\$80 per hour
Non-Resident	\$90 per hour	\$90 per hour
Amphitheater & Park Building, Wolfe Park Rental (per hour, 2 hour minimum)		
Resident	\$110 per hour	\$110 per hour
Non-Resident	\$130 per hour	\$130 per hour
Court Rental (Tennis, Basketball, Sand Volleyball & Pickle Ball)		
Resident	\$30 per hour	\$30 per hour
Non-resident	\$35 per hour	\$35 per hour
Field Maintenance (OT rate)		
Resident	\$100/hr., two PSW workers	\$125 per hour

Non-resident	\$120/hr., two PSW workers	\$145 per hour
Field Rental (Baseball & Softball)		
Resident	\$90 per hour	\$90 per hour
Non-resident	\$100 per hour	\$100 per hour
Field Rental (Soccer)		
Resident	\$90 per hour	\$90 per hour
Non-resident	\$100 per hour	\$100 per hour
Oak Hill Park Splash Pad Entrance Fee, 3201 Rhode Island Ave		
Resident	Free	Free
Non-Resident	\$1.00 per person	\$1.00 per person
Groups of 10-30 must pre-register	\$2.00 per person	\$2.00 per person
Park Building Rental (per hour, 2 hour minimum)		
Damage Deposit	\$100	\$100
Birchwood		
Resident	\$70 per hour	\$70 per hour
Non-Resident	\$80 per hour	\$80 per hour
Browndale		
Resident	\$70 per hour	\$70 per hour
Non-Resident	\$80 per hour	\$80 per hour
Louisiana Oaks		
Resident	\$70 per hour	\$70 per hour
Non-Resident	\$80 per hour	\$80 per hour
Nelson Park		
Resident	\$70 per hour	\$70 per hour
Non-Resident	\$80 per hour	\$80 per hour
Oak Hill Park		
Resident	\$70 per hour	\$70 per hour
Non-Resident	\$80 per hour	\$80 per hour
Wolfe Park		
Resident	\$70 per hour	\$70 per hour
Non-Resident	\$80 per hour	\$80 per hour
Park Rental - Large Event		
Half Day fee	\$950	\$950
Full Day fee	\$1,800	\$1,800
Picnic Shelter Rental (per time block: 10 a.m. - 2 p.m. or 4 - 8 p.m.)		
Damage Deposit	\$100	\$100
Additional Hours (before 11 a.m.)		
Resident	\$20 per hour	\$20 per hour
Non-resident	\$25 per hour	\$25 per hour

Fern Hill Park		
Resident	\$90 per timeblock	\$90 per timeblock
Non-resident	\$110 per timeblock	\$110 per timeblock
Oak Hill Park		
Central (resident)	\$95 per timeblock	\$95 per timeblock
Central (non-resident)	\$115 per timeblock	\$115 per timeblock
Main (resident)	\$120 per timeblock	\$120 per timeblock
Main (non-resident)	\$150 per timeblock	\$150 per timeblock
Wolfe Park		
East (resident)	\$95 per timeblock	\$95 per timeblock
East (non-resident)	\$115 per timeblock	\$115 per timeblock
West (resident)	\$95 per timeblock	\$95 per timeblock
West (non-resident)	\$115 per timeblock	\$115 per timeblock
Rec Center		
Banquet Room Rental (per hour; 2 hour minimum)		
Damage Deposit	\$700	\$700
Maintenance Fee	\$75/time	\$75/time
Resident Sunday - Friday	\$75 per hour	\$90 per hour
Resident Saturday (8 a.m. to midnight)	\$750/Saturday	\$900/Saturday
Non-resident Sunday - Friday	\$85 per hour	\$100 per hour
Non-resident Saturday (8 a.m. to midnight)	\$850/Saturday	\$1000/Saturday
Police Officer (after 9 p.m. events where alcohol is served)	\$310/event	\$457/event
Gallery Room Rental (per hour; 2 hour minimum)		
Damage Deposit	\$100	\$100
Maintenance Fee	\$30/time	\$30/time
Resident	\$55 per hour	\$55 per hour
Non-resident	\$65 per hour	\$65 per hour
Ice Rink Rental	\$240 per hour, plus tax	\$245 per hour, plus tax
Ice Skating Party (2 hr. use of Gallery, 15 pp adm open skate)		
Resident	\$115	\$120
Non-resident	\$140	\$145
Ice Skating Party (2 hr. use of Banquet Room, 15 pp adm open skate)		
Resident	\$130	\$135
Non-resident	\$165	\$170
Skate rental	\$3	\$3
Skate sharpening	\$5	\$5
Skating Admission - adult	\$5	\$5
Skating Admission - youth & senior	\$4	\$4

Ten Punch Pass - adult	\$40	\$40
Ten Punch Pass - youth & senior	\$35	\$35
Open Hockey Admission	\$5	\$5
Open Hockey Ten Punch Pass	\$45	\$45
Aquatic Park		
Daily Entrance Rates (resident):		
Under 1 year old	Free	Free
1 to 54 years old	\$10	\$10
55+ years old	\$6	\$6
Twilight (after 4:30 p.m.)	\$6	\$6
Daily Entrance Rates (non-resident):		
Under 1 year old	Free	Free
1 to 54 years old	\$15	\$15
55+ years old	\$9	\$9
Twilight (after 4:30 p.m.)	\$9	\$9
Season Pass (Resident* & purchased on or before May 31)		
Under 1 year old	Free	Free
1 to 54 years old	\$60	\$60
Caretaker/Nanny	\$65	\$65
55+ years old	\$50	\$50
Twilight (after 4:30 p.m.)	\$45	\$45
Season Pass (Resident* & purchased on or after June 1)		
Under 1 year old	Free	Free
1 to 54 years old	\$70	\$70
Caretaker/Nanny	\$75	\$75
55+ years old	\$60	\$60
Twilight (after 4:30 p.m.)	\$55	\$55
Season Pass (Non-Resident & purchased on or before first day of Aquatic Park)		
Under 1 year old	Free	Free
1 to 54 years old	\$70	\$70
Caretaker/Nanny	\$75	\$75
55+ years old	\$60	\$60
Twilight (after 4:30 p.m.)	\$55	\$55
Season Pass (Non-Resident & purchased after first day of Aquatic Park)		
Under 1 year old	Free	Free
1 to 54 years old	\$80	\$80
Caretaker/Nanny	\$85	\$85
55+ years old	\$70	\$70

Twilight (after 4:30 p.m.)	\$65	\$65
Gazebo Rental (<i>Daily admission/season pass required</i>)		
Resident	\$55 per use	\$60 per use
Non-resident	\$65 per use	\$70 per use
Private Aquatic Park Rental	\$500 per hour	\$500 per hour
Lap Lane Rental	\$75 per hour	\$75 per hour
August Season Pass	\$30	\$30
Recreation Outdoor Center (ROC)		
Dry Floor Rental		
Damage Deposit	\$300	\$300
Food and Beverage Fee	\$75	\$75
Resident, space only	\$55 per hour	\$60 per hour
Resident, space plus services	\$100 per hour	\$105 per hour
Non-resident, space only	\$70 per hour	\$75 per hour
Non-resident, space plus services	\$115 per hour	\$120 per hour
Ice Rink Rental * (residents)	\$175 per hour, plus tax	\$180 per hour, plus tax
Ice Rink Rental * (non-residents)	\$180 per hour, plus tax	\$185 per hour, plus tax
Skate Rental	\$3	\$3
Skate Sharpening	\$5	\$5
Skating Admission - adult	\$5	\$5
Skating Admission - youth & senior	\$4	\$4
Ten Punch Pass - adult	\$40	\$40
Ten Punch Pass - youth & senior	\$35	\$35
Open Hockey Admission	\$5	\$5
Open Hockey Ten Punch Pass	\$45	\$45
Turf Field Rental (full field - 200' x 85')		
Resident	\$60 per hour	\$65 per hour
Non-resident	\$75 per hour	\$80 per hour
Skate Park Rental (outdoor)	Free admission	Free admission
Resident (private rental)	\$200 per hour	\$200 per hour
Non-Resident (private rental)	\$400 per hour	\$400 per hour
Westwood Hills Nature Center (indoor)		
Conference Room		
Damage Deposit	\$100	\$100
Resident per hour (2 hr. min.)	\$55 per hour	\$60 per hour
Non-Resident per hour (2 hr. min.)	\$65 per hour	\$70 per hour
Multi-Purpose Rooms (A, B or C)		
Damage Deposit	\$100	\$100
Resident per hour (2 hr. min.)	\$60 per hour	\$65 per hour

Non-Resident per hour (2 hr. min.)	\$70 per hour	\$75 per hour
Entire Facility Rental		
Damage Deposit	\$800	\$800
Resident (12 hour rental)	\$1,600	\$1,800
Non-Resident (12 hour rental)	\$1,900	\$2,100
Westwood Hills Nature Center (outdoor)		
Park Building Rental		
Damage Deposit	\$300	\$300
Resident - per hour (2 hr. min.)	\$75 per hour	\$75 per hour
Non-Resident - per hour (2 hr. min.)	\$85 per hour	\$85 per hour
Picnic Shelter Rental		
Damage Deposit	\$100	\$100
Resident - per hour (2 hr. min.)	\$135 per timeblock	\$135 per timeblock
Non-Resident - per hour (2 hr. min.)	\$165 per timeblock	\$165 per timeblock
Oak Patio Rental		
Resident per hour (2 hr. min.)	\$37 per hour	\$40 per hour
Non-Resident per hour (2 hr. min.)	\$47 per hour	\$50 per hour
Oak Patio Rental, 12 hour rental - Resident		\$400.00
Oak Patio Rental, 12 hour rental - Non-resident		\$450.00
Observation Deck Rental		
Damage Deposit	\$100	\$100
Resident per hour (2 hr. min.)	\$40 per hour	\$40 per hour
Non-Resident per hour (2 hr. min.)	\$50 per hour	\$50 per hour
Winter Outdoor Hockey Rink Rental		
Resident (during warming house hours)	\$30 per hour	\$30 per hour
Non-Resident (during warming house hours)	\$40 per hour	\$40 per hour
Warming House Rental		
Resident (after hours)	\$50 per hour	\$50 per hour
Non-resident (after hours)	\$60 per hour	\$60 per hour
Non-resident & Resident (during hours)	\$20 per hour	\$20 per hour
Mobile Food Truck Vendor Permit	\$50 per day, per truck	\$50 per day, per truck
Professional Photo & Park Video Shoot (does not include facility rental)		
Individual	\$25 per hour	\$25 per hour
Commercial	\$125 per hour	\$125 per hour
Natural Resources & Park Maintenance		
Community Garden Plot	\$45 per year	\$50 per year
Trees - nuisance abatement Fees		
Private	10% with maximum of \$500	10% with maximum of \$500

Weed Elimination		
Non-compliance of Weed Nuisance Notice	\$200	\$200
<u>POLICE DEPARTMENT</u>	-	-
Animals		
Animal Impound		
Initial impoundment	\$40	\$40
2nd offense w/in year	\$60	\$60
3rd offense w/in year	\$85	\$85
4th offense w/in year	\$110	\$110
Boarding Per Day	\$30	\$30
Dangerous Dog Annual Review Hearing	\$250	\$250
Potentially Dangerous Dog Annual Review Hearing	\$250	\$250
Copies & Reports		
Clearance Letters	\$5	\$5
Accident Photo	\$10 per disk	\$10 per disk
Audio Recording	\$10	\$10
Police Report Certification	\$1	\$1
Body Camera Video Requests	\$30	\$30
Defense Attorney Case Requests	\$20	\$40
Case file request for matters transferred to outside agencies	\$50	\$50
911 Audio Transcription	\$10	\$10
Obtaining audio (if not part of case file) and transcribing	\$20	\$20
Criminal Background Investigation		
Volunteers & Employees	\$5	\$5
False Alarm (Police)	Residential/Commercial	Residential/Commercial
1st offense w/in year	\$0/\$0	\$0/\$0
2nd offense w/in year	\$100/\$100	\$100/\$100
3rd offense w/in year	\$100/\$125	\$100/\$125
4th offense w/in year	\$100/\$150	\$100/\$150
5th offense w/in year	\$100/\$175	\$100/\$175
Each subsequent in same year	\$100/\$25 increase	\$100/\$25 increase
Late Payment Fee	10%	10%
Fingerprinting		
St. Louis Park residents & business needs	\$25 per card	\$25 per card
Solicitor/Peddler Registration	\$150 Peddlers only	\$150 Peddlers only
<u>PUBLIC WORKS</u>	-	-
Block Party Application (MSC at 7305 Oxford St)	No Charge	No Charge

Cone Deposit	\$10/cone	\$10/cone
Event Recycling Bin Deposit	\$100/bin	\$100/bin
Bulk Water Filling Station (Pre-purchase at MSC)	\$7/1,000 gallons	\$7/1,000 gallons
Fire Hydrant Use Permit (MSC - approval only by PW/Utilities)	\$200 connection fee per hydrant \$1,500 deposit \$7/1,000 gallons	\$200 connection fee per hydrant \$1,500 deposit \$7/1,000 gallons
Permit to Exceed Vehicle Weight Limitations (MSC)	\$50 each	\$50 each
Service Fees (Stop Box Repairs) - MSC Shop		
Public Service Worker		
Regular Business Hours	\$60	\$65
After Hours	\$180	\$195
Non-Accessible Meter Charge	\$100 per month	\$100 per month
Winter Parking Permit		
Caregiver parking	\$25	\$25
No off-street parking available	No Charge	No Charge
Off-street parking available	\$125	\$125
Bassett Creek Watershed Management District (property pass-through charge)		
Residential monthly	\$0.82 per residential equivalent unit	\$0.82 per residential equivalent unit
Residential quarterly	\$2.46 per residential equivalent unit	\$2.46 per residential equivalent unit
Land uses other than residential	(Acreage * REF * 2.46 * 5) = quarterly rate	(Acreage * REF * 2.46 * 5) = quarterly rate
MN Dept of Health state testing fee		
Quarterly (Residential and multi-family)	\$2.43 per quarter	\$3.81 per quarter
Monthly (Commercial)	\$0.81 per month	\$1.27 per month
Returned Check Fee	\$31	\$30
Sanitary Sewer Base Charge		
Quarterly Rate (Residential and multi-family)	\$24.19	\$25.28
Monthly Rate (Commercial)	\$8.07	\$8.43
Sewer and Service Charges		
Sanitary Sewer Usage Rate - per unit	\$4.72	\$4.93
Solid Waste Service - Collection Cost per Quarter		
30 gallon EOW service (Every Other Week)	\$71.85	\$75.99
30 gallon service	\$102.52	\$108.42
60 gallon service	\$145.95	\$154.34
90 gallon service	\$223.69	\$236.55
120 gallon service	\$355.36	\$375.79
150 gallon service	\$444.17	\$469.71
180 gallon service	\$533.00	\$563.65
270 gallon service	\$799.50	\$845.47

360 gallon service	\$1,066.05	\$1,127.35
Solid Waste Service (Residential)		
Additional 30 gallon cart	\$70	\$70
Additional 60 gallon cart	\$70	\$70
Additional 90 gallon cart	\$70	\$70
Cart Changes - over 1 per cart type per 12 month period	\$30	\$30
Solid Waste Service (Commercial) - Collection Cost		
30 gallon service		
Garbage (monthly)	\$26.76	\$28.30
Garbage (quarterly)	\$80.26	\$84.87
60 gallon service		
Garbage (monthly)	\$46.05	\$48.69
Garbage (quarterly)	\$138.14	\$146.08
Organics (monthly)	\$20.72	\$21.91
Organics (quarterly)		
90 gallon service		
Garbage (monthly)	\$69.08	\$73.05
Garbage (quarterly)	\$207.24	\$219.15
Recycling (monthly)	\$24.12	\$25.51
Recycling (quarterly)	\$72.36	\$76.52
120 gallon service		
Organics (monthly)	\$39.78	\$42.06
Organics (quarterly)	\$119.34	\$126.20
180 gallon service		
Garbage (monthly)	\$142.62	\$150.82
Garbage (quarterly)	\$427.84	\$452.44
Recycling (monthly)	\$43.21	\$45.70
Recycling (quarterly)	\$129.63	\$137.09
Organics (monthly)	\$59.68	\$63.11
Organics (quarterly)	\$179.02	\$189.32
270 gallon service		
Recycling (monthly)	\$59.68	\$63.11
Recycling (quarterly)	\$179.02	\$189.32
Storm Water Rate		
Single family quarterly	\$31.93	\$33.37
Basic system rate monthly	\$53.24	\$55.64
Basic system rate quarterly	\$159.66	\$166.84
Land uses other than residential	(Acreage * REF * 30.56 * 5) = quarterly rate	(Acreage * REF * 30.56 * 5) = quarterly rate
Water Meter Charges		

Commercial Monthly Fee		
5/8" meter	\$14.92	\$15.59
3/4"	\$14.92	\$15.59
1"	\$20.87	\$21.81
1.5"	\$26.82	\$28.03
2"	\$43.21	\$45.16
3"	\$163.93	\$171.31
4"	\$208.64	\$218.03
6"	\$312.95	\$327.04
Residential/Multi-family Quarterly Fee		
5/8" meter	\$44.75	\$46.76
3/4"	\$44.75	\$46.76
1"	\$62.61	\$65.42
1.5"	\$80.46	\$84.08
2"	\$129.63	\$135.47
3"	\$491.80	\$513.94
4"	\$625.93	\$654.09
6"	\$938.86	\$981.11
2" compound	\$129.61	\$135.45
3" compound	\$491.82	\$513.95
Water Rates per unit (1 unit = 100 cu ft or 750 gallons)		
Residential		
Tier 1 0 - 13.333 units (0 - 10,000 gallons)	\$2.44	\$2.54
Tier 2 13.333 - 20 units (10,000 - 15,000 gallons)	\$2.95	\$3.08
Tier 3 > 20 units (>15,000 gallons)	\$3.54	\$3.70
Multi Family All units	\$2.95	\$3.08
Commercial		
Tier 1 0 - 100 units (0 - 75,000 gallons)	\$2.69	\$2.81
Tier 2 100 - 300 units (75,000 - 225,000 gallons)	\$2.96	\$3.09
Tier 3 > 300 units (>225,000 gallons)	\$3.28	\$3.42
Industrial		
Tier 1 0 - 1,000 units (0 - 750,000 gallons)	\$2.69	\$2.81
Tier 2 1,000 - 3,000 units (750,000 - 2,225,000 gallons)	\$2.96	\$3.09
Tier 3 > 3,000 units (>2,225,000 gallons)	\$3.28	\$3.42
Irrigation All units	\$4.83	\$5.04
Water Shut Off/Turn On		
Normal business hours (7:00 a.m. - 2:30 p.m.)	\$62.70	\$60.00

After hours (After 3:00 p.m., Weekends)	\$188.10	\$180.00
Broken Water Meter Fee	\$100 per month	\$100 per month
Certification Admin Fees		
Accounts with minimum unpaid balance	\$15.00	\$15.00
Accounts certified with Hennepin County	\$50.00	\$50.00
Chapter 22, Section 21 - Extra Garbage Stickers	\$3/sticker	\$3/sticker