

## 2026 Property maintenance inspection application

Single-family home • Townhouse • Duplex • Condominium

This application is a request for inspection of a residential property to be sold or transferred in ownership. Properties observed to be free of code deficiencies will be issued a property maintenance certificate. The certificate will remain valid for one year from the date of issuance for transfer or sale of property.

### General information

Inspection address: \_\_\_\_\_

Unit number: \_\_\_\_\_ ZIP code: \_\_\_\_\_ Year built: \_\_\_\_\_

Property type:  Single-family/townhouse (\$360)  Duplex (\$460)  Condominium (\$250)Is this property non-owner occupied or a rental?  Yes  NoThe applicant is:  Owner  Agent (Authorized to act on behalf of owner)

### Owner information

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Alternate phone: \_\_\_\_\_

### Agent information (if applicable)

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Inspections made by the city are a part of the city's duty to the general public to further compliance with city codes. Inspections do not constitute any representation, guarantee or warranty, whether implied or expressed, to the owner, buyer or any other individual as to the condition of the building or conformance to applicable construction codes. The undersigned acknowledges that they have read this application, that the information is correct, and that the owner agrees to comply with applicable provisions of the St. Louis Park city code. Some or all of the information that you are asked to provide on the application is classified by state law as either private or confidential. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data. Our purpose and intended use of this information is annually to update our records and records of other governmental agencies required by law. If you refuse to supply the information, the permit may not be issued.

The property maintenance inspection certificate is not a disclosure of the condition of the property and does not relieve the seller or their representatives of any legal responsibilities for disclosure.

**Applicant name & signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_**Office use only**

Permit number: \_\_\_\_\_ Issued: \_\_\_\_\_