

Request for Proposals/Quote (RFP/Q)

Integrated Data Platform for Public Safety

The City of St. Louis Park, Minnesota, is seeking proposals from qualified vendors for the purchase of a secure, cloud-based data integration and analytics platform in 2026, with implementation in 2026. This system will need to integrate the city's existing CAD and RMS System with our other systems to ensure efficient data analysis and reporting processes.

The platform should allow the Department to connect disparate data systems, improve operational visibility, enhance investigative insights, and support data-informed public safety strategies.

The desired solution should function as a single source for all of our data, with advanced integration capabilities, intuitive dashboards, and compliance with law enforcement security standards such as **CJIS** and **NIST 800-53**. All solutions should be approved by the MN BCA or in the process to be approved.

Community information

The City of St. Louis Park, established in 1886, is a first-ring community located immediately west of Minneapolis. Thanks to its convenient location, St. Louis Park combines all the cultural amenities of a large metropolitan area with small town friendliness. The City of St. Louis Park currently occupies a land area of 10.8 square miles and serves a population of just over 50,000.

The City of St. Louis Park is empowered to levy a property tax on both real and personal properties located within its boundaries. While it also is empowered by state statutes to extend its corporate limits by annexation, St. Louis Park is a completely developed community and is bordered on all sides by other incorporated communities.

St. Louis Park operates under the council/manager form of government. Policymaking and legislative authority are vested in a city council consisting of a mayor, two at-large council members, and four ward council members. The city council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the daily operations of the city government, and for appointing department directors. The council is elected on a non-partisan basis. Council members serve four-year staggered terms.

The City of St. Louis Park provides a full range of services, including police and fire protection; redevelopment, the construction and maintenance of highways, streets, and other infrastructure; water, sewer, storm water, and refuse services, as well as recreational activities and cultural events.

The annual budget serves as the foundation for the City of St. Louis Park's financial planning and control. All departments and agencies of the City of St. Louis Park submit requests for appropriation to the city manager in June of each year. The city manager uses these requests as the starting point for developing a proposed budget. The city manager then presents this proposed budget to the council for review prior

to adoption of a preliminary tax levy by September 30. The council is required to hold a public hearing on the proposed budget and to adopt a final budget no later than December 28.

The appropriated budget is prepared by fund, (e.g. general), function (e.g., public safety), and department (e.g., police). Department directors may make transfers of appropriation within a department. Transfers of appropriations between funds, however, require the approval of the city council.

The city maintains a ten-year long-range financial management plan that incorporates anticipated revenues, expenditures, capital outlay and tax impacts for relevant funds. The plan anticipates opportunities or challenges and allows for changes to then be made with the goal of achieving long-term sustainability. The plan is used in conjunction with the annual budget process and capital improvement plan, which then allows the city council to evaluate various budget decisions prior to adoption. This plan has proven its value by playing a significant role in maintaining the city's AAA bond rating from Standard & Poor's, which assists in keeping the costs of borrowing for the City of St. Louis Park at a low rate.

The Police Department where this software will be utilized is focused on community-oriented policing, transparency and data-driven strategies.

Scope of work

The scope of work includes the following. Submitted proposals should confirm this scope or offer suggested modifications.

Software Requirements

- **Cloud-based integration platform** with scalability and minimal on-premises infrastructure.
- **Pre-built and configurable connectors** for law enforcement systems including:
 - Computer-Aided Dispatch (CAD)
 - Records Management Systems (RMS)
 - GIS Mapping
 - Case management tools
 - Body-worn camera and digital evidence platforms
 - Fleet based camera and digital evidence platforms
 - Internal Affairs and use-of-force tracking
 - Scheduling System
- **Support for API, webhooks, SFTP**, and other standard integration protocols.
- **Data lake or warehouse** for storage and structured querying.
- **Custom dashboards and analytics** for real-time and historical data analysis.

- **Role-based permissions** with encryption in transit and at rest.
- **CJIS-compliant hosting and infrastructure.**
- **Mobile-accessible dashboards** for officers and supervisors.
- **Audit trail, logging, and compliance features.**

Implementation Services

- Project management and needs assessment.
- System integration, testing, and QA.
- User training for staff.
- Documentation and knowledge transfer.

Support and Maintenance

- Dedicated customer support and response SLAs.
- Regular platform updates and security patches.
- Access to knowledge base, user forums, and account manager.

Qualifications

Interested vendors must demonstrate:

- Proven experience with **law enforcement data integrations preferred.**
- At least three public safety or municipal clients using similar platforms.
- Understanding of **CJIS Security Policy v5.9 or higher.**
- Ability to meet Minnesota state and federal data privacy requirements.
- Strong references from agencies of similar size or complexity.

City roles

The proposal should define the Vendor's expectations regarding city staff's role in the project under their proposal. The project lead is Dennis Hagen, Police Lieutenant. Other staff involved in the project will include the city's Police Chief and Investigations Division. The city has organized an internal interdepartmental workgroup to help inform this process and aid in the execution of key goals and activities.

Proposal requirements

Proposals submitted should include the following elements, at a minimum:

Executive summary

- Overview of the proposed solution
- Key benefits and differentiators

Company profile

- **Vendor(s):** Identify the lead vendor and any subconsultant vendors represented in your proposal. Provide a brief history and overview of your company including length of time doing business.
- **Team leadership and key personnel:** Identify the role and qualifications/experience for key staff members who will provide service on this project.
- **Relevant experience:** Identify five past projects that are a good example of proposed services as it relates to this project. For each, provide a case study that includes:
 - Scope of project
 - Business processes that were improved
 - Description of challenges faced
 - Lessons learned
 - Summary of client's current situation
- **References:** Include name, title, organization, phone number and email for at least three of the clients identified in five past projects, who can speak to their experience working with your company and staff members on your team. Letters of recommendation are strongly encouraged, and references will be contacted before the city award and/or executes a contract.
- **Race, equity and inclusion:** One of the City of St. Louis Park's five strategic priorities is being committed to being a leader in racial equity and inclusion to create a more just and inclusive community for all. Proposal should answer the following questions:
 - If your company has a position dedicated to leading diversity, equity and inclusion/
 - If your company has a diversity, equity and inclusion policy and if so, please share it.

Technical proposal

- Explain your approach to helping the organization improve its processes. Provide the following:
 - Detailed description of the proposed platform, integrations and architecture.
- Prepare a schedule showing key phases, deliverables and milestones for the project.
- Describe the data migration strategy and tools
- Describe the integration approach/capabilities with a variety of API's
- Address criteria provided under "Evaluation process"
- Address ownership and portability of data entered in the system.
 - *Note: The city expects to retain control of the data it enters in the data lake system and to have the ability to export the data without vendor involvement, either for its own purposes or transfer to a different data lake software.*

Project budget

The city has initially budgeted \$55,000 annually for this project, including incidental expenses for both parties. It does not include in-kind city staff resources.

- Provide a cost proposal that shows:
 - Fees per task
 - Total hours and hours per task for each key role/staff person
 - Reimbursable expenses
 - Description of contract options, including multiyear contract options with any corresponding price increase protections or discounts
 - Detailed pricing for software licenses, including whether licenses are per user, per device, enterprise or another model.
 - Detailed pricing for implementation services, training and ongoing support
- Provide a proposed, phased payment plan, with final payment scheduled after “go live” and acceptance of system by city. Payments should be based on milestones, not on time.

Support and maintenance

- Post-implementation support plan
- Maintenance and upgrade policy
- Service level agreement (SLA) with terms and remedies
- Written documentation, resources and training for new police users and for end-users (both internal and external).

Other

- Proposers may offer ideas and services outside the scope of services; however, all such exceptions should be specifically noted and explained.
- Any other relevant information that supports the submitted proposal.

Instructions for proposal submissions

- All correspondence and proposals should be submitted to dhagen@stlouisparkmn.gov
- Submittal format: please send one PDF via email to the email listed above

Timeline

The following is the anticipated proposal and project timeline. Dates are subject to change.

- Release of RFP/Q: January 9th, 2026
- **RFP/Q questions due: February 1st, 2026, by 4 p.m.** (send to dhagen@stlouisparkmn.gov)
 - City staff will respond in writing to questions received. Questions and answers will be available by request.
- **Proposals due: February 13th, 2026, by 4 p.m.** (send to dhagen@stlouisparkmn.gov)
- Proposal evaluation: February 16 – 27, 2026
- In-person proof-of-capability sessions/interviews: March 2 – 6, 2026
- Follow up with vendors: March 9 – 13, 2026
- Vendor selection: by April 1st, 2026
- Contract negotiations: April 2026
- Initial planning meeting: May 2026
- Implementation: June 2026

- Go live: July 2026
- Acceptance/ final implementation payment: June 2026

Evaluation criteria

In addition to what's listed above in this RFP/Q, proposals will be evaluated based on the following criteria:

Proposal response

- Compliance with RFP/Q requirements
- Quality, clarity and responsiveness of proposal
- References

Technical capability

- Integration capability with a variety of police resource planning systems, including the city's existing system Central Square Enterprise CAD and RMS and potential new CAD and RMS systems that may be implemented in the future
- Proven technical ability to design, install and support the proposed system
- Hosting approach (cloud-based, vendor hosted, on premise, etc.)
- Ownership and portability of data entered in the system
- Proven technical ability to design, install and support the proposed system
- Demonstrated ability to work in a cooperative and collaborative manner with community

Project management

- Provide a single point of contact for entirety of project
- Well-thought-out timeline and roadmap for "go live" that includes an agreed-upon phased approach (to be finalized during contract negotiations).
- Ability to support and coach staff in change management prior to implementation
- Dedicated staff to train police staff to use the new system

Responsiveness and availability

- Ability to dedicate resources, including one point of contact, to the project
- Capacity to meet the project's demands.
- Willingness to prepare a contract in accordance with the city's professional services agreement (see sample in Appendix B) and to negotiate language to be mutually agreeable to both the city and the vendor
- Ability to execute a contract in a timely manner
- Commitment to continually evolve the system to remain current with industry best practices.

Cost

- Ability to offer competitive pricing in direct correlation to RFP requirements.
- Member of a state or federal purchasing cooperative for public agencies
- Anticipated value and price
- Perceived risk or lack thereof

- Company financial stability

Proof-of-capabilities sessions

Once proposals are evaluated, qualified submitters will be invited to provide proof-of-capabilities sessions responding to scripted scenarios developed by the city to evaluate product functionality. Examples of capabilities that may be evaluated include but will not be limited to the following:

Behind the scenes

- Accuracy
 - Data reliability
 - Use of data to analyze for trends, staff time and load analysis
- Reporting functions
 - For different audiences (internal and public)
 - Ability to summarize and sort data
 - Ownership and control of data entered in the system, as well as portability
- Automated processes that don't require manual manipulation outside the system

User experience

- Ease of use
- Accessible reports
- Accurate tracking / auditing
- Ease of making changes

Integration

Ability to integrate with the following:

- Central Square CAD and RMS (Public Safety Suite Professional)
- Aladtec Scheduling Software
- Evidence.com / Axon
- Current and future police systems

General

Cost liability

The City of St. Louis Park is not liable for any cost incurred by the prospective firms prior to the signing of the contract.

Right to reject bids

The City of St. Louis Park reserves the right to award the total proposal, to reject any and all proposals in whole or in part, and to waive any informality or technical defects, in the city's judgment. In determination of award, the qualification of the proposal submitter, the conformity with the specifications of services to be supplied and delivery terms will be considered.

Contract

The selected vendor will be required to sign the city's standard agreement for professional services, with the vendor's proposal as an appendix. A sample of the standard agreement for professional services is attached.

Additional information

- Bid to be awarded on a not-to-exceed basis.
- Proposers may offer ideas and services outside the scope of services; however, all such exceptions should be specifically noted and explained.
- Any other relevant information that supports the submitted proposal.

Resources

- Agreement for professional services (attached)
- <https://www.stlouisparkmn.gov/government/departments-divisions/police-department>

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made on the ____ day of _____, 2026, between the City of St. Louis Park, Minnesota (“City”), whose business address is 5005 Minnetonka Boulevard, St. Louis Park, Minnesota 55416-2290, and _____ (“Contractor”) whose business address is _____.

PRELIMINARY STATEMENT

The City has adopted a policy regarding the selection and hiring of consultants to provide a variety of professional services for City projects. That policy requires that person, firms, or corporations providing such services enter into written contracts with the City. The purpose of this contract is to set forth terms and conditions for a community vision and engagement process _____.

The City and Contractor agree as follows:

1. Contractor’s Services. The Contractor agrees to provide professional services as described in Exhibit A, attached and made a part of this Agreement.
2. Time for Performance of Services. The Contractor shall perform the services outlined in Exhibit A according to the schedule stated in Exhibit A.
3. Compensation for Services. City agrees to pay the Contractor for services as described in Exhibit A in the amount stated in Exhibit A.
4. The Contractor, upon direction of the City, agrees to perform the following:
 - A. Services: See Exhibits A (scope and fee proposal).
 - B. Special Contractors may be utilized by the Contractor when required by the complex or specialized nature of the Project and when authorized in writing by the City.
 - C. Extra Services: City agrees to pay Contractor for extra services by the Contractor or Special Contractors when authorized in writing by the City.
5. The City agrees to provide the Contractor with the complete information concerning the scope of the Project and to perform the following services:
 - A. Access to the Area: The City shall obtain access to and make all provisions for the Contractor to enter upon public and private lands as required for the Contractor to perform such work as surveys and inspections in the development of the Project.
 - B. Consideration of the Contractor’s Work: The City shall give thorough consideration to all reports, sketches, estimates, drawings, and other documents presented by the Contractor, and shall inform the Contractor of all decisions within a reasonable time so as not to delay the work of the Contractor.

- C. Standards: The City shall furnish the Contractor with a copy of any design and construction standards they may require in the preparation of the report for the Project.
- D. Owner's Representative: A person shall be appointed to act as the City's representative with respect to the work to be performed under this Agreement. He or she shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions, with respect to the materials, equipment, elements, and systems pertinent to the work covered by this Agreement.
6. Method of Payment: The Contractor shall submit to the City, on a monthly basis, itemized bills for professional services performed under Section 4 of this Agreement. Bills submitted shall be paid in the same manner as other claims made to the City.
- A. Progress Payment. For work reimbursed on an hourly basis, the Contractor shall indicate for each employee, his or her name, job title, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, and the total amount due for each project task. Contractor shall verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. For reimbursable expenses, if permitted in Exhibit A, the Contractor shall provide such documentation as reasonably required by the City.
- B. Abandoned or Suspended Work. If any work performed by the Contractor is abandoned or suspended in whole or in part by the City, the Contractor shall be paid for any services performed on account of it prior to receipt of written notice from the City of such abandonment or suspension, all as shown on Exhibit A attached hereto and incorporated herein by reference.
- C. Compensation for Services of the Contractor. The City shall pay the Contractor for the services described in Exhibit A of this Agreement. The fee that the City will pay under this Agreement shall not exceed the amount shown on Exhibit A for this project.
- D. Payments for the Contractor's Reimbursable Costs. The Contractor shall be reimbursed for the work of special consultants, as described in Section 4.B, and for other items when authorized in writing by the City. Such items shall include: transportation of principals and employees on special trips to the Project or to other locations, materials and supplies as required to expedite the work, and reproduction of reports.
7. Accuracy of Work. Contractor shall be responsible for the accuracy of the work and the utilization of all determinant data, and shall promptly make necessary revisions or corrections resulting from errors and omissions on the part of Contractor without additional compensation.
- If the data or materials furnished by the City, and used in the conduct of this work are found to be in error, incorrect, or inappropriate, the City shall direct Contractor to modify, update, and/or correct the affected work product. All such corrective work performed by Contractor shall be considered to be additional services for which additional compensation shall be paid to Contractor on the basis of Contractor's standard fees or actual costs incurred.
8. Project Manager and Staffing. The Contractor has designated _____, and _____ to serve on the Project. They shall be assisted by other staff members as necessary to facilitate the completion of the Project in accordance with the terms

- established herein. Contractor may not remove or replace _____ or _____, from the Project without the approval of the City.
9. Audit Disclosure. The Contractor shall allow the City or its duly authorized agents reasonable access to such of the Contractor's books and records as are pertinent to all services provided under this Agreement. Any reports, information, data, etc. given to, or prepared or assembled by, the Contractor under this Agreement which the client requests to be kept confidential shall not be made available to any individual or organization without the City's prior written approval. All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Contractor shall become the property of the City upon termination of this Agreement, but Contractor may retain copies of such documents as records of the services provided.
 10. Term. The term of this Agreement shall be from _____ through _____, 20__, the date of signature by the parties notwithstanding. This Agreement may be extended upon the written mutual consent of the parties for such additional period as they deem appropriate, and upon the terms and conditions as herein stated.
 11. Termination. This Agreement may be terminated by either party by seven (7) days' written notice delivered to the other party at the address written above. Upon termination under this provision if there is no fault of the Contractor, the Contractor shall be paid for services rendered and reimbursable expenses until the effective date of termination. If however, the City terminates the Agreement because the Contractor has failed to perform in accordance with this Agreement, no further payment shall be made to the Contractor, and the City may retain another contractor to undertake or complete the work identified in Paragraph 1. If as a result, the City incurs total costs for the work (including payments to both the present contractor and a future contractor) which exceed a maximum Agreement amount, if any, specified under Paragraph 3, then the Contractor shall be responsible for the difference between the cost actually incurred and the Agreement amount.
 12. Subcontractor. The Contractor shall not enter into subcontracts for services provided under this Agreement except as noted in the scope of services, without the express written consent of the City. The Contractor shall pay any subcontractor involved in the performance of this Agreement within ten (10) days of the Contractor's receipt of payment by the City for undisputed services provided by the subcontractor. If the Contractor fails within that time to pay the subcontractor any undisputed amount for which the Contractor has received payment by the City, the Contractor shall pay interest to the subcontractor on the unpaid amount at the rate of 1-1/2 percent per month or any part of a month. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For an unpaid balance of less than \$100, the Contractor shall pay the actual interest penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from the Contractor shall be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.
 13. Independent Contractor. At all times and for all purposes herein, the Contractor is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Contractor an employee of the City.
 14. Non-Discrimination. During the performance of this contract, the Contractor shall not discriminate against any employee or applicants for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, or age. The Contractor shall post in places available to employees and applicants for employment,

notices setting forth the provisions of this non-discrimination clause and stating that all qualified applicants will receive consideration for employment. The Contractor shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its subcontractors for such work to incorporate such requirements in all subcontracts for program work.

15. Assignment. Neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.
16. Services Not Provided For. No claim for services furnished by the Contractor not specifically provided for herein shall be honored by the City.
17. Severability. The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision shall not affect the remaining provisions of the Agreement.
18. Entire Agreement. The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
19. Compliance with Laws and Regulations. In providing services hereunder, the Contractor shall abide by all statutes, ordinances, rules, and regulations pertaining to the provisions of services to be provided. Any violation shall constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
20. Waiver. Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
21. Indemnification. Contractor agrees to defend, indemnify and hold the City, its officers, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or indirectly from an act or omission (including without limitation professional errors or omissions) of the Contractor, its agents, employees, or subcontractors in the performance of the services provided by this Agreement and against all losses by reason of the failure of said Contractor fully to perform, in any respect, all obligations under this Agreement.
22. Insurance.
 - A. General Liability. During the term of this Agreement, Contractor shall maintain a general liability insurance policy with limits of at least \$600,000 for each person, and each occurrence, for both personal injury and property damage. This policy shall name the City as an additional insured for the services provided under this Agreement and shall provide that the Contractor's coverage shall be the primary coverage in the event of a loss. The policy shall also insure the indemnification obligation contained in Paragraph No. 21. A certificate of insurance on the City's approved form which verifies the existence of this insurance coverage must be provided to the City before work under this Agreement is begun.

- B. Worker's Compensation. The Contractor shall secure and maintain such insurance as will protect Contractor from claims under the Worker's Compensation Acts and from claims for bodily injury, death, or property damage which may arise from the performance of Contractor's services under this Agreement.
- C. Professional Liability Insurance: The Contractor agrees to provide to the City a certificate evidencing that they have in effect, with an insurance company in good standing and authorized to do business in Minnesota, a professional liability insurance policy. Said policy shall insure payment of damage for legal liability arising out of the performance of professional services for the City, in the insured's capacity as the Contractor, if such legal liability is caused by an error, omission, or negligent act of the insured or any person or organization for whom the insured is legally liable. Said policy shall provide an aggregate limit of \$1,000,000.
- 23. Records Access. The Contractor shall provide the City access to any books, documents, papers, and record which are directly pertinent to the specific contract, for the purpose of making audit, examination, excerpts, and transcriptions, for three years after final payments and all other pending matters related to this contract are closed.
- 24. Ownership of Documents. All plans, diagrams, analyses, reports, and information generated in connection with performance of the agreement shall become the property of the City. The City may use the information for it purposes. Such use by the City shall not relieve any liability on the part of the Contractor.
- 25. Governing Law. This Agreement shall be controlled by the laws of the State of Minnesota.

Executed as of the day and year first written above.

CITY OF ST. LOUIS PARK

Attest:

City Manager

City Clerk